

<b>Role</b>	<b>Task Description</b>	<b>2014 Team Lead</b>	<b>Volunteers Needed</b>
<b>Student Meals</b>	Prepare and distribute meals to bands. Historically hot dogs, chips, apple, cookies, drink  Start time: about 3:00 to cook & wrap dogs, set out meal lines, serve students, clean up. Finish time: approximately 7:00	Tara Thakur / Donnelly's (Tara's last year turning over to Donnelly family)	4 volunteers to cook & wrap from 3:00  6-8 volunteers to serve and cleanup
<b>Concessions</b>	Sell concessions during Showcase. Volunteers typically work a two-hour shift. 3:00 – 5:00 setup 5:00 – 7:00 7:00 – 8:30 8:30 - close	Josh & Cindy Torres	4 volunteers setup 3:00 – 5:00  6 volunteers 2nd shift 5:00 – 7:00  8 volunteers 3rd shift 7:00 – 8:30  6 volunteers 8:30 - close
<b>Program</b>	Compile information from the schools into a program booklet. Print and staple. Requires word processing skills and an ability to finish with very little lead time		1 volunteer with flexible schedule availability
<b>Program Distribution</b>	Hand out programs to audience as they enter the stadium. Start at 5:30 finish by 7:00		2-3 volunteers
<b>Booster Wear</b>	Sell booster wear before performance	Craig Keirstead	Coordinate with Booster Wear Chair
<b>Decorations</b>	Create signs for each school to hang on stands where each band sits. Typically use school colors, logos, balloons.		1 or more to create posters. Work with Field Crew to hang
<b>Stadium Decoration</b>	Typical past decorations used bales of straw and fall décor such as flowers, gourds at the gates		1 or more to bring decorations
<b>Photography</b>	Take still photos of students during performances		1 or more to take pictures from the field during the performances.
<b>Videography</b>	Typically done from the announcer booth	Stacy Schmidt	None
<b>Greeters</b>	Meet each visiting band and stay with the band for the entire evening. Help them to practice, to meal, show location of bathrooms, answer questions.		1-2 per band
<b>Announcers</b>	Announce bands and possibly read scripts for visiting bands. Stay in the Announcer booth for the evening	Stacy Schmidt Denny Scherger	1 AW Announcer 1 Showcase Announcer
<b>Publicity</b>	Ensure showcase is advertised. Traditionally public access in Waterville, Mirror, and any other free or cheap publicity	Christopher May	1 volunteer
<b>Clean up</b>	Pick up trash and take down band decorations (save for reuse) after performance.		4-6 volunteers
<b>Cookies</b>	Bake 2-3 dozen cookies for band meals and band snacks in stands.		Unlimited
<b>Field Crew</b>	Arrive at noon, stay until the bitter end. Setup water coolers, heavy lifting, tote/fetch/carry		4 volunteers
<b>Ticket Booth</b>	Sell tickets from inside the ticket booth		1 chair to oversee 5 sales volunteers
<b>Ticket Collector</b>	Collect showcase tickets from patrons. Stand at gate, collect tickets, turn them into the ticket booth for tally counts		1 chair  2-3 volunteers 5:30 – 7:00
<b>50/50</b>	Sell 50/50 raffle tickets until just prior to intermission. Select winning ticket. Work with co-chairs to count money & determine payout	Kerri Murphy	1 Chair  4-6 sales volunteers